



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB #01262024VK, FORD RD ES ROOF REPAIRS

DEADLINE: January 26, 2024 @ 11:30 AM/CST

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

January 11, 2024, FORD RD ES at 3336 FORD RD, MEMPHIS TN 38109, at 11:00 AM CST.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services.

All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Vanessa Ketcher at ketchervm@scsk12.org by 10:00 AM/CST on January 16, 2024.

Subject line of email shall read “Questions – IFB #01262024VK, FORD RD ES ROOF REPAIRS.”

Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on January 18, 2024, by close of business.

IMPORTANT DATES:

5.0 BID TIMELINE

Bid Posted	January 3, 2024
Pre-bid Date	January 11, 2024 at 11:00 AM CST
Questions Due	January 16, 2024 at 10:00 AM CST
Q&A Posted	January 18, 2024 at 5:00 PM CST
Bid Submission	January 26, 2024 at 11:30 AM CST

Thank you.
Procurement Services
Memphis-Shelby County Schools